



*Promoting diversity and multiculturalism*

## **Board Member Description**

### **Nonprofit Organizational History:**

Allied Cultures is a 501(c)(3) nonprofit organization founded in 2006 with a focus on diversity, multiculturalism and a global response to humanitarian needs. The organization has operated with its all-volunteer based team of Board Members and has no staff. Talin Keshishian-Walker, its founder, has served as the President and continues to implement its program activities. Allied Cultures has new programs and is seeking new Board Members to join the cause to lead the organization to its next level.

### **Mission Statement:**

Allied Cultures promotes diversity and multiculturalism by championing both cross-cultural interaction and integration to serve the globalizing interests of a diverse population.

### **Board of Directors Duties:**

- Actively participates in fundraising initiatives and efforts for the organization.
- Regularly attends and participates in Board meetings and special events.
- Actively participates in committee and program activities.
- Makes governance decisions on programs, financials and compliance matters.
- Prepares for meetings by reading financial statements, minutes, and reports.
- Represents the organization in the community.
- Builds a collegial working relationship with other Board Members that contributes to consensus.

### **Board Member Commitment Expectations:**

- Board Meetings**— are held on a quarterly basis and via Zoom until COVID-19 mandates are lifted.
- Committee Meetings**—as-needed meetings are scheduled with as much as notice as can be provided. Each of these meetings may usually last one hour.
- Special Events**—held approximately two times per year. The time and commitment needed varies for each special event.
- Email and Phone Communication**—varies. Board Members are asked to be available to respond to urgent and non-urgent matters within 2 business days of the initial communication.



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## **Board of Directors Application Form**

FULL NAME \_\_\_\_\_

PHONE \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_

CURRENT EMPLOYER AND JOB TITLE: \_\_\_\_\_

DESCRIBE YOUR INTEREST AND EXPERIENCE IN NONPROFIT ORGANIZATIONS.

INDICATE THE EDUCATION OR SKILLS YOU CAN CONTRIBUTE TO OUR BOARD:

- |   |  |
|---|--|
| <input type="checkbox"/> GOVERNANCE                                 | <input type="checkbox"/> ACCOUNTING          |
| <input type="checkbox"/> LEGAL                                      | <input type="checkbox"/> FINANCIAL OVERSIGHT |
| <input type="checkbox"/> FUNDRAISING                                | <input type="checkbox"/> BUSINESS MANAGEMENT |
| <input type="checkbox"/> EVENT PLANNING                             | <input type="checkbox"/> PUBLIC RELATIONS    |
| <input type="checkbox"/> NATIONAL/INTERNATIONAL PROGRAM DEVELOPMENT | <input type="checkbox"/> OTHER: _____        |

DESCRIBE THE ORGANIZATIONAL CONTRIBUTIONS YOU WISH TO MAKE IF ELECTED TO THE BOARD.

WHY ARE YOU INTERESTED IN SERVING AS A BOARD MEMBER OF ALLIED CULTURES?